



ParentVUE – Scheduling Parent-Teacher Conferences

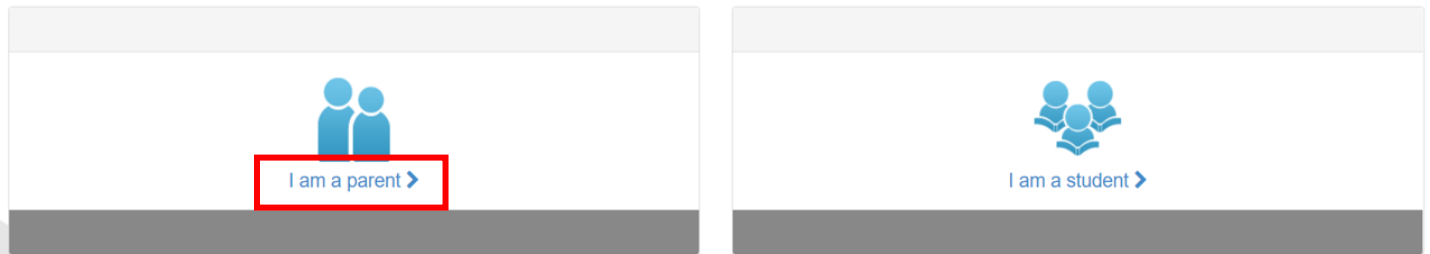
1. Go to the [RCS District webpage](#) and select [ParentVUE](#) on the toolbar.



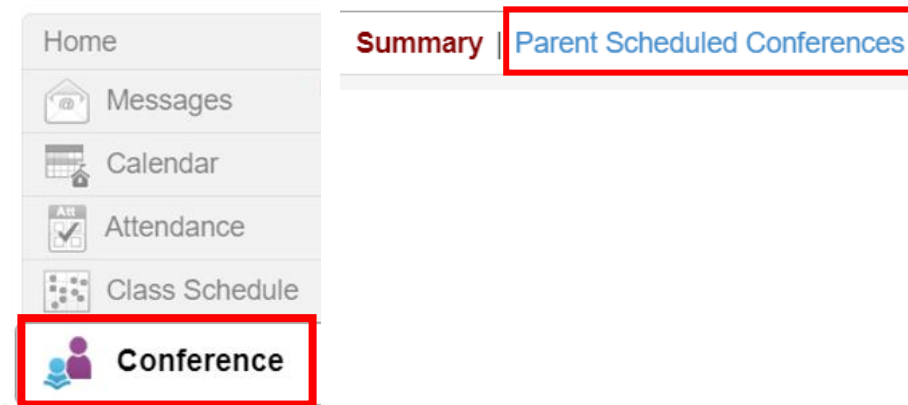
2. Login to [ParentVUE](https://rcsvue.rochester.k12.mi.us/): <https://rcsvue.rochester.k12.mi.us/> with your assigned credentials. If you have misplaced or forgotten your ParentVUE credentials please email rcsvuehelp@rochester.k12.mi.us.
*Please ensure that you know your login credentials, particularly your ParentVUE password, in the event you need to make changes. **NOTE:** The Parent-Teacher scheduling option is **not available** through the **ParentVUE App**. It is recommended that you use a device with an onboard web browser such as Chrome.

TIP: *bookmark* in Chrome or *Favorite* in your browser the ParentVUE URL address for future access.

ParentVUE and StudentVUE Access



3. Select **Conference** on the left-hand sidebar.
4. Select **Parent Scheduled Conferences** on the top right-hand side.



5. Select a conference date and the desired time(s) from the available options below. ***Please ensure that you don't duplicate the same conference times for multiple teachers.** Complete this process for all of the Teachers that you would like to meet with on the designated Parent-Teacher Conference date(s).
Conference times are available on a first come first save basis.



ParentVUE – Scheduling Parent-Teacher Conferences

Home

- Messages 65
- Calendar
- Attendance
- Class Schedule

Conference

- Course History
- Grade Book
- Report Card
- School Information
- Student Info

Conference

Parent teacher conference scheduling

Please select a conference date and time from the available options below.

Available Dates:
[Wednesday, 3/4/2020](#)

Parent Scheduled Conferences

3/4/2020	Conference Time	Cindy Woodard Math 7 location: Media Center	Tina Hawkins World Geography: Ancient Civilizations location: Media Center
Wednesday, 3/4/2020	5:00 PM	<input checked="" type="checkbox"/> Selected conference time	-
Wednesday, 3/4/2020	5:05 PM	-	<input checked="" type="checkbox"/> Selected conference time
Wednesday, 3/4/2020	5:10 PM	-	-

[Summary](#) | **Parent Scheduled Conferences**

Cindy Woodard
Math 7
location: Media Center - 3/4/2020 5:00 PM
Tina Hawkins
World Geography: Ancient Civilizations
location: Media Center - 3/4/2020 5:05 PM
[Email Schedule](#)

- As you select your desired conference times the **Summary** will be saved automatically in the top right-hand corner. At any time you can select **Email Schedule** to have a summary of your scheduled conferences sent to your email account on file. *If you don't receive the email, please contact a building Secretary to verify that you have the correct email address on file.
- If you have more than one child in the district, use the drop down arrow to select the next child. Repeat steps 5 & 6.

Summary | Parent Scheduled Conferences

Cindy Woodard
Math 7
location: Media Center - 3/4/2020 5:00 PM
Tina Hawkins
World Geography: Ancient Civilizations
location: Media Center - 3/4/2020 5:05 PM
[Email Schedule](#)

NOTES:

- The Parent-Teacher scheduling option is **not available** through the **ParentVUE App**. It is recommended that you use a device with an onboard web browser such as Chrome.
- Please ensure that you don't duplicate the same conference times for multiple teachers.
- If you do not see your child's teacher listed, they may be unavailable for that conference date.
- Conference times are available on a first come first save basis.
- You can schedule conference times up to and including the date/day of conferences.
- Email rcsvuehelp@rochester.k12.mi.us for any assistance.
- Contact a building Secretary to verify your RCS email on file.

Looking forward to seeing you at Parent-Teacher Conferences!